

# Privacy Notice for Weston Brass

-Last updated January 2019

## GDPR Data Protection

As from 25th May 2018 the new GDPR regulate how we can collect, store and use data relating to our members and the public. Taking advice from various regulating and advising bodies, we have put in place procedures to comply with this.

## Lawful Basis

The lawful basis for processing this information is the Legitimate Interests of the Band. For members, the data allows us to partake in the normal activities of a Brass Band and for customers the data allows us to maintain contact and facilitate normal business arrangements.

## Information About You

We collect personal information from you when you become a member of the Band or request to hire us as a Brass Band for performance purposes. The data collected may include your name, title, addresses (physical and email), telephone numbers (home and/or email) and emergency contact details. Your personal data will not be shared or sold to third parties

Our members have received advice on what data we need to hold on them.

## Our Use of the Information

For Band Members:

- Registration with the Brass Band Registry
- Allocation/logging of Instruments and Uniforms to individuals
- Contact lists for dissemination of relevant information

For Customers:

- This allows the band to maintain contact between the enquiry and performance day or completion of contractual arrangements including payment of fees due.

## Social Media

We encourage the public to 'like' & 'follow' our Social Media sites (Facebook, Twitter and Instagram) whereby you will be able to keep updated with our events and concerts, and can manage what you receive from us in your own settings. Band members can choose to join the 'closed' Team App group where we share our own communications relating to rehearsals and events.

## Public Images

Weston Brass like to share images of our events on our Website, Facebook, Twitter and Instagram as well as sharing certain events with local publications. We believe that it is important for us to record moments in the Band's history through photos and videos of events, such as rehearsals, concerts and social events. This helps us to meet our charitable objectives as we are able to promote concerts and publicise the Band to attract players and audience. We consider these 'Legitimate Interests' under the GDPR guidelines. Whilst we will work to limit capture of identifiable images of the general public, where we do have these we may retain them for the promotional purposes stated.

## Other information

For any queries about our Data Policy, or to ask us to adjust/remove your data (or obscure an image of you), please contact us via the contact us form on the website or email directly to [westonbrass@yahoo.com](mailto:westonbrass@yahoo.com).